

# Christ The King Extended Care

The purpose of the Christ The King Lutheran School Extended Care program is to provide a Christian atmosphere and setting for children before and after school. We will help to facilitate your child's positive development in all aspects of his/her life – spiritual, physical, social, emotional and intellectual. It is our goal to support and supplement the Christian training that is provided in your home.

Admission in the Christ The King Extended Care program is limited to children attending Christ The King Lutheran Day School in grades Kindergarten through eight. You must complete an emergency form and return it to the program Director before your child's first day in the program.

## **OPERATING PROCEDURES**

**OPERATING HOURS:** The before school care will operate from 7:00 to 8:10 a.m. After school care will be offered from 3:05 to 5:30 p.m. No childcare will be provided on half days, or when there is no school in session, such as vacation days. This would also include any school cancellation days.

**BEFORE SCHOOL CARE:** When a child arrives in the morning he/she and a parent will have to sign in at the room. The parent will please sign in on the attendance sheet. During the morning hour the children will be supervised in indoor games and quiet time activities. Your child may bring a simple, ready to eat, breakfast to eat upon arrival. They must be finished eating by 7:55 a.m. The children will be dismissed at 8:10 a.m. to go directly to their classrooms.

**AFTER SCHOOL CARE:** At 3:05 p.m. the children should report to the extended care room. Any student not picked up by 3:20 p.m. or in direct supervision of a teacher or parent will be placed in the after schoolroom. Attendance will be taken. Students will then be able to participate in a variety of activities such as games, toys, crafts, computer, outdoor play, and gym. A study period will be provided for students who are interested. A snack and drink will also be provided. The program will be as loosely structured as possible to allow your child the creative playtime that all children need.

**ELECTRONICS:** Electronic devices and cell phones are allowed, but are the total responsibility of the student. All device usage is at the discretion of the adult care provider. We are not responsible for any damage to or loss of the device

## **FEES**

**\$2.00 per half hour per child**

**\$1.75 per half hour per child for two or more children**

**LATE CHARGES: \$1.00 per minute per child after 5:45 pm**

Your account will be charged weekly for the previous week. Payment is due monthly. For detailed rules and regulations, please see your parent handbook.

**REGISTRATION FORM:** If you would like to register your child/children, please request the paperwork from the school office.